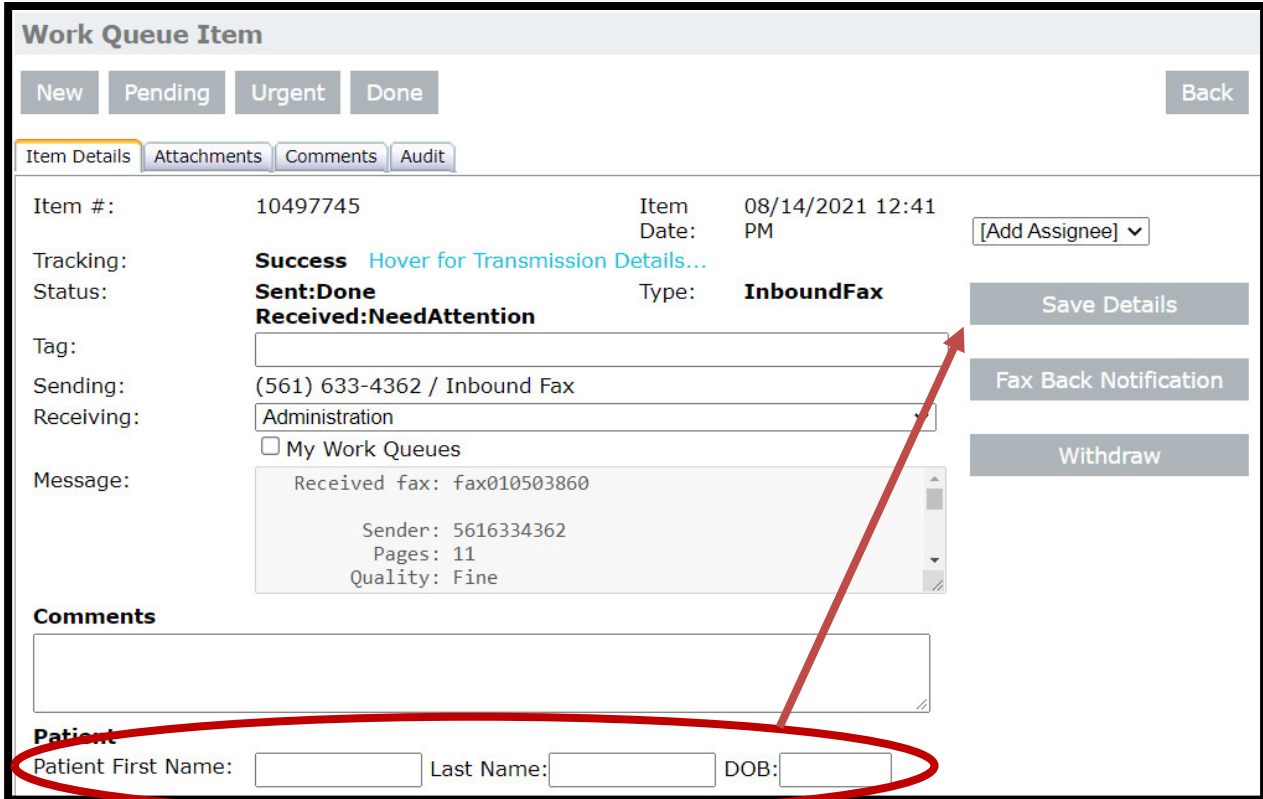


Updating Work Queue Item with Name and DOB

Why should you do this on all sent and Received Items?

By taking these few seconds to update each work queue item you are guaranteed to NEVER lose a sent or received fax, reducing phone calls and time spent tracking down records.



Work Queue Item

New Pending Urgent Done Back

Item Details Attachments Comments Audit

Item #: 10497745 Item Date: 08/14/2021 12:41 PM [Add Assignee] v

Tracking: **Success** [Hover for Transmission Details...](#)

Status: **Sent:Done** Type: **InboundFax**

Received:NeedAttention

Tag:

Sending: (561) 633-4362 / Inbound Fax

Receiving: Administration

☐ My Work Queues

Message: Received fax: fax010503860

Sender: 5616334362

Pages: 11

Quality: Fine

Save Details

Fax Back Notification

Withdraw

Comments

Patient

Patient First Name: Last Name: DOB: